

PUNJAB STATE ELECTRICITY BOARD

OFFICE OF THE SECRETARY

(FINANCE SECTION-II)

Finance Circular
No. 21 /99

OFFICE ORDER NO. 370 /Fin-II/22(98)

Dated: 9.4./99

The Punjab State Electricity Board is pleased to revise the existing rates of Protection Allowance admissible to the eligible categories of staff w.e.f. 1-9-97 as under:-

Sr. No.	Name of the post	Rate of Allowance per month
1.	Senior Xen	Rs. 800/-
2.	XEN/AEE	Rs. 800/-
3.	Asstt. Engineer	Rs. 600/-
4.	A.A.E. (JE-I)	Rs. 300/-
5.	J.E./Testing	Rs. 300/-
6.	Electrician Gr. II	Rs. 200/-
7.	Test Mechanic	Rs. 200/-

2.- The arrears of this increase upto 31-12-98 may be credited to G.P. Fund accounts and payable in cash w.e.f. 1-1-99. In case of employees who have not been allotted account No. in G.P. Fund, the amount of arrear shall be invested in NSCs or NSS or Kissan Vikas Patras or Indira Vikas Patras. In the case of employees who have retired from service of the Board or are due to retire on 30-4-99 and have closed their G.P. Fund Accounts, the arrears of the whole period shall be paid in cash.

Wdh
Secretary,
Pb. State Elec. Board,
Patiala.

Endst. No. 37027/109 /Fin-II/22(98)

Dated: 9.4./99

Copy of the above is forwarded to the following for information and further necessary action:-

1. Er-in-Chief/P&M, PSEB, Ludhiana.
2. Chief Controller/Finance, CAO, CAO(R), C.A., Chief/CC&R and CAO to Member/F&A.
3. OSD to Chairman, Director/Monitoring, Director/I.R., Director/Personnel and All SE(T) to Members.
4. S.E./P&M Circle, PSEB, Ludhiana, Jalandhar, Bathinda, Patiala and Amritsar.
5. Sr. Xen/Protection Division, PSEB, Patiala, Malerkotla, Bathinda, Ferozepur, Ludhiana-I, Ludhiana-II, Dasuya, Mohali, Jalandhar, Pathankot, Amritsar and Tarn-Taran.
6. R.A.O., PSEB, Patiala.
7. A.D. (Pay & Accounts), PSEB, Patiala & A.E./Field.
8. All Jt. Secretaries, Dy. Secretaries, Under Secretaries, PSEB.
9. Dy. Secretary to Chairman & Sr. Private Secretary to all Members and Secretary/Board.

PUNJAB STATE ELECTRICITY BOARD
OFFICE OF THE SECRETARY
(FINANCE SECTION)

Finance circular
No. 22 / 99

OFFICE ORDER NO. 371 / Fin-II/2(98)

Dated: 9.4. / 99

The Punjab State Electricity Board is pleased to sanction the revised rates of Hot Line Allowance admissible to the eligible employees (gazetted/non-gazetted) @ 15% of the pay in the revised scales subject to minimum of Rs.400/- and maximum of Rs.1000/-P.M. w.e.f. 1-9-97.

2.-- The arrears of this increase upto 31-12-98 may be credited to G.P.Fund Accounts and payable in cash w.e.f.1-1-99. In the case of employees who have not been allotted account No.in G.P.Fund, the amount of arrears shall be invested in NSCs or NSS or Kissan Vikas Patras or Indira Vikas Patras. In the case of employees who have retired from service of the Board or are due to retire on 30-4-99 and have closed their G.P.Fund account, the arrears for whole of the period shall be paid in cash.

Wch
Secretary,
Pb.State Elec. Board,
Patiala.

Endst.No. 37110/192 / / Fin-II/21(98)

Dated: 9.4. / 99

Copy of the above is forwarded to the following for information and further necessary action:-

1. Er-in-Chief/P&M, PSEB, Ludhiana.
2. Chief Controller/Finance, CAO, CAO(R), CA, Chief/CC&R and CAO to Member/F&A.
3. OSD to Chairman, Director/Monitoring, Director/IR, Director/Personnel and All SE(T) to Members.
4. S.E./P&M Circle, PSEB, Ludhiana & Jalandhar.
5. Sr.Xen/P&M Division, 220KV S/Stn.Dhandari Kalan and 220KV S/Stn. Jamsher.
6. R.A.O., PSEB, Patiala.
7. A.O.(Pay & Accounts), PSEB, Patiala. & A.O. Field offices.
8. All Jt. Secretaries/Dy. Secretaries/Under Secretaries (PSEB).
9. Dy. Secretary to Chairman and Sr. Private Secretary to all Members and Secretary/Board.
10. Dy. Secretary/Meeting, PSEB, Patiala w.r.t. his U.O. No.910/M-3/99/5 dt. 8-4-99.

Wch
Jt. Secretary/Finance

PUNJAB STATE ELECTRICITY BOARD
OFFICE OF THE SECRETARY
(FINANCE SECTION-II)

Finance Circular
No. 23 /99

OFFICE ORDER NO. 372 /Fin-II/20(98)

Dated: 16-4/99

The Punjab State Elec. Board is pleased to sanction revised rates of Non-Practising Allowance admissible to the eligible categories of Medical Officers at uniform rate of 25% of the basic pay in the revised scale w.e.f. 1-9-97 subject to the condition that the pay plus NPA shall not exceed Rs. 25,500/- P.M.

2.- The Non-Practising Allowance shall also be treated as pay for the purpose of grant of Dearness Allowance/TA-DA as well as calculation of retirement benefits.

3.- The NPA shall be payable in cash from 1st January, 99 and the arrears payable from 1-9-97 to 31-12-98 shall be credited to GPF accounts of the officers concerned.

4.- The other terms & conditions for the grant of NPA shall remain the same.

Leah
Secretary,
Pb. State Elec. Board,
Patiala.

Endst. No. 38650/8810 /Fin-II/20(98)

Dated: 16-4/99

Copy of the above is forwarded to the following for information and necessary action :-

1. All Ers-in-Chief/CEs (Incl. Hyd.).
2. OSD to Chairman, PSEB, Patiala.
3. Chief Controller/Finance, PSEB, Patiala.
4. CAO/Revenue, PSEB, Patiala.
5. Chief Accounts Officer, PSEB, Patiala.
6. Chief Auditor, PSEB, Patiala.
7. Chief Cost Control & Reduction, PSEB, Patiala.
8. CAO to Member/F&A, PSEB, Patiala.
9. FA & CAO, GCSSTP, Roper.
10. Accounts & Finance Manager, GNDTP, Bathinda/Lehra Mohabbat.
11. All S.Es/Directors (Incl. Hyd.).
12. S.E./T to Member(T), Member(G), Member/Operation and Administrative Member.
13. All Sr. Xens/Dy. Directors.
14. All Dy. CAOs, Dy. CAs, Dy. F.As.
15. All Sr. A.Os/A.Os/Pre-Audit, Field & Thermal.
16. All A.Os/P&A, PSEB, Patiala.

Contd.....

17. A.O/EAD, PSEB, Patiala.
18. Supdt./Bills-I, II & III, PSEB, Patiala.

Hai
Jt. Secretary/Finance

Encl. No. 38881/39151 /Fin-II/20(98)

Dated: 16-4/99

Copy of the above is forwarded to the following for information and necessary action:-

1. Principal Secy. to Govt. of Punjab (Finance) & Member (PSEB), Civil Sectt. Pb., Chandigarh.
2. Principal Secretary to Govt. of Punjab, Irr. & Power (Energy Branch), Mini Sectt. Chandigarh.
3. Secretary/NREB, F-Wing, Nirman Bhawan, New Delhi.
4. Secretary/HPSEB, Shimla-4.
5. Secretary/Admn.-I, Central Elec. Authority, Govt. of India, Sewa Bhawan, R.K. Puram, New Delhi.
6. Finance Secretary, Chandigarh Admn., Chandigarh.
7. Special Secy. BBMB, Chandigarh.
8. General Manager, Delhi Elec. Supply Undertaking, New Delhi.
9. C.E./Electrical, Chandigarh Admn., Chandigarh.
10. C.E./Transmission, BBMB, Chandigarh.
11. F.A. & CAO, BBMB, Talwara-Township/Chandigarh.
12. Director/I.R., PSEB, Patiala.
13. Director/Training, TTI, PSEB, Patiala.
14. Director/Co-ordination, PSEB, D-1019, New Friends Colony, New Delhi.
15. Resident Audit Officer, PSEB, Patiala.
16. All Jt. Secretaries/Dy. Secretaries/Under Secretaries, PSEB, Patiala.
17. Dy. Secretary to Chairman and Sr. P.Ss to Members/Secretary/PSEB.
18. All Branch Officers in H.O. complex.
20. Dy. Secretary/Meetings w.r.t. his
L.O. No. 584/M-4/99/3 dt. 9.4.99.

Hai
Jt. Secretary/Finance

HW
15/4/99

ORDER

No. 373 / Fin-385/ Vol.4/L

Dated: 16-4-99

The Punjab State Electricity Board is pleased to introduce Generation Incentive Scheme for GHTP, Lehra Mohabbat and to sanction the Generation Incentive with effect from 1-12-98 as under:-

1. The incentive linked to Daily Generation

Daily/peak load Generation level	Rate Day's pay
92.5/30 LUs for 2 units	0.5

2. Monthly Incentive

a) The incentive linked with monthly generation shall start from 65% OPUF(PLF).

OPUF Range/%	Rate/% of salary
Less than 65	Nil
65-80	0.5% for each 1%
81-90	1% for each 1% + 8%
91 and above	1.5% for each 1% + 18%

b) OPUF is defined as follows:

$$\text{OPUF \%} = \frac{\text{Actual Generation (MUS} \times 100)}{\text{Generation at installed capacity (MUS)}}$$

c) When a Unit is shut down for annual over-hauling/ capital maintenance, period of actual closure, not exceeding 30 days for annual over-hauling and 60 days for capital maintenance will be excluded for the purpose of computing OPUF.

For major break-downs exceeding 60 days like Turbine Blade failure, generator earth fault etc. credit will be given for the estimated period by which the unit is planned to be restored or the actual period involved whichever is less.

3. INCENTIVE LINKED TO OIL CONSUMPTION

Level of Oil Consumption ML/KWH	%age of pay
5.0	1
4.0	2
3.0	3
2.5	4
2.0 and below	6

- i) Payable to staff directly engaged on the operation & maintenance of the plant(Group-I).
- ii) While computing Oil Consumption, Oil used during testing, commissioning and stabilisation of Units after their annual capital mtc. will be excluded as may be approved by the Member/Incharge.

b) Excess consumption of oil:

When the Oil consumption during the month exceeds 5ML/KWH the amount of Generation Incentive is to be reduced @ 1% for each ML/KWH above 5ML subject to maximum of 25% of the generation incentive.

c) During the period of stabilisation the incentive shall be payable as under:-

<u>Level of Oil consumption ML/KWH</u>	<u>%age of pay</u>
12.0	1
11.0	2
10.0	3
9.0	4
8.0 and below	6

The stabilisation period should not exceed 6 months after the month in which Unit-2 started generating power.

Note: Till the re-commissioning of Unit-I and regular operation i.e. commercial run of both the units, the incentive shall be payable on the basis of performance of Unit-2. The daily/peak-load Generation level for such period shall be taken as 46.25/15LUS per day.

4. COVERAGE

The incentive shall be admissible to all officers and employees posted on the O&M in connection with the power generation including workcharged employees. The employees will be divided under the following two groups :-

a) GROUP-I (OPERATIVE STAFF)

The Operative staff means all technically qualified employees working on operation and maintenance of the station and connected with the generation at the station and shall include the following :-

- a (i) Chief Engineer/O&M.
- b) Mech.Mtc.Circles comprising :-
 - i) S.E.Mech.Circle-1
 - ii) S.E.Mech.Circle-2
 - iii) S.E.Mech.Circle-3
 - iv) T.G. Mtc. Cell
 - v) Mechanical Aux. Mtc.Cell
 - vi) Boiler Mtc. Cell.
 - vii) Coal Handling Plant Mtc. Cell
 - viii) Combustion efficiency Cell

c) ELECTRICAL MTC. CIRCLE COMPRISING:

- i) SE/Elect. Mtc.
- ii) Electrical/Mtc. Cell No. I (Switch Yard).
- iii) Electrical/Mtc. Cell No. II (Cable, Lighting, Motor W/S).
- iv) Electrical/Mtc. Cell No. III (Generator, AVR, Battery Bus Ducts).
- v) HT/LT Switchgear Mtc. Cell.

d) CONTROL & INSTRUMENTATION CIRCLE COMPRISING:

- i) SE/Control & Instrumentation maintenance.
- ii) Control & Instrumentation Mtc. Cell No. I (C&I Cell).
- iii) Control & Instrumentation Cell-II (Boiler TG Instt.)
- iv) Protection Cell & Lab Communication Computer.
- v) Transportation.

e) OPERATION WING COMPRISING:

- i) SE/Thermal Operation.
- ii) All Engineers & Staff working in shifts for operation of the plant.
- iii) Chief Chemist and his technical staff.
- iv) Coal Handling Plant Operation Staff.
- v) Inventory Control Cell.

GROUP-II (NON OPERATIVE STAFF)

The non-operative staff includes administrative employees working in connection with generation at the station including employees working at site as well as, engaged in offices of the Power Station i.e. Purchase Civil & Drawing Branch-Technical and non-technical staff, administrative and ministerial staff, personnel and labour welfare staff, Accounts Staff, Security Staff, Fire Fighting Staff, Medical Staff and other includes the following:-

- a)
 - i) Ministerial Staff
 - ii) Works Section, GHTP Dispensary & School.
 - iii) Establishment Section.
 - iv) Procurement Cell including Ministerial Staff.
 - v) Ministerial Drawing Staff.
 - vi) Ministerial & Drawing Staff of Mechanical, Mtc., Control & Instrumentation Circle and Fuel & Efficiency Cell.
 - vii) Dy. Chief Accounts Officer and his staff.
 - viii) Any other staff posted at the Power Station in connection with affairs of the Plant but not included above.
 - ix) Stores, Safety and Fuel Management Cell.
 - x) SE(HQ) O&M and his personal staff.

b) SE/Civil Mtc. Circle comprising:

- i) SE/Civil Mtc.
- ii) Civil Mtc. Cell No. I & Cell No. II.
- iii) Civil Operation & Mtc. staff.

- c) The payment of incentive to Group-II (Non-Operative Staff) will be 60% of the Incentive (excluding oil incentive) admissible to Group-I (Operative Staff).

5. The incentive shall also be payable to the Construction officers/officials whose services have been ordered to be utilised for G&M side by the Secretary/PSEB.

6. Applicable Pay:

The applicable pay for the purpose of computing the incentive in the new pay scales will be basic pay (Incl. Special Pay, if any) plus D.A. subject to maximum limit of basic pay of Rs.12,000/-P.M. inclusive of Special Pay, if any.

7. General Conditions:

- i) The Board reserves the right of shutting down the Plant for reasons beyond its control.
- ii) The Board reserves the right to amend the production levels both daily & monthly at any time.
- iii) The Board reserves the right to review the rates of incentive as well as the base OPUF for starting the incentive after operation of the scheme for a period of 2-3 years.
- iv) The Board shall have the sole and exclusive right to alter, modify, suspend or evolve this scheme at any time and in any manner without assigning any reasons thereof.
- v) The Board shall have the right to correct typographical or arithmetical errors in the scheme.
- vi) The employees shall be entitled to incentive payments only for actual period of attendance. The period of training in India not lasting more than 15 days shall be considered for payment of incentive. Only casual leave will count for the purpose of incentive payment.
- vii) In case of maternity leave, no incentive shall be admissible.
- viii) No incentive shall be admissible during suspension period.
- ix) If the plant is re-rated, the scheme shall be suitably revised.
- x) Earnings under incentive scheme shall not be counted for the purposes of leave pay, Provident Fund, Bonus and other benefits.
- xi) Employees may be transferred from one Department/Section to another and will be entitled to the Incentive earnings made in the Deptt./Section in which they actually work.
- xii) The figure of generation, attendance etc. maintained by the Chief Engineer/O&M (GHTP) shall be final and binding.
- xiii) In the event of any dispute arising about the interpretation of any clause of the scheme, the interpretation of the Board shall be final and binding on all concerned.

Secretary,

Pb. State Elec. Board.

Endst.No. 38148/378 /Fin-365/Vol.4/L Dated: 16-4-99

Copy of the above is forwarded to the following for information and further necessary action :-

1. All Engineers-in-Chief/C.Es(Incl.Hydel).
2. OSD to Chairman, PSEB, Patiala.
3. I.G./V&S, PSEB, Patiala.
4. Chief Controller/Finance, PSEB, Patiala.
5. Chief Accounts Officer, PSEB, Patiala.
6. Chief Accounts Officer/Revenue, PSEB, Patiala.
7. Chief Auditor, PSEB, Patiala.
8. Chief, Cost Control & Reduction, PSEB, Patiala.
9. Chief Accounts Officer to Member/F&A.
10. F.A. & CAO, GGSSTP, Ropar.
11. Accounts & Finance Manager, GNDTP, Bathinda, GHTP, Lehra Mohabbat.
12. All S.Es/Directors of GHTP.
13. S.E./T to Member/Op., Member/G, Member/T and Member/A.
14. Director/Co-ordination, PSEB, New Delhi.
15. Director/Training, PSEB, Patiala.
16. Director/I.R., PSEB, Patiala.
17. All Dy.CACs/Dy.C.As(Zones), Dy.F.As.
18. All Sr.A.Os/A.Os(Pre-audit, Field & Thermal).

[Signature]
Jt. Secretary/Finance

Endst.No. 38379/649 /Fin-385/Vol.4/L Dated: 16-4-99

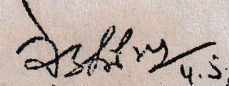
Copy of the above is forwarded to the following for information and further necessary action:-

1. Principal Secy.to Pb.Govt.(Finance Deptt.) & Member PSEB, Civil Sectt. Pb.Chandigarh.
2. Principal Secy.to Pb.Govt. Irr & Power Deptt., (Energy Branch), Mini Sectt. Sector-9, Chandigarh.
3. Secretary, NREB, F-Wing, Nirman Bhawan, New Delhi.
4. Secretary, HPSEB, Shimla-4.
5. Secretary, HSEB, Panchkula.
6. Secretary, Admn.-I, CEA, Sewa Bhawan, R.K.Puram, N/Delhi.
7. Additional Secy., BBMB, Sector-19, Chandigarh.
8. G.M./Delhi Electric Supply Undertaking, New Delhi.
9. Chief Engineer/Generation, BBMB, Mangal Township.
10. Chief Engineer/Transmission, BBMB, Chandigarh.
11. Resident Audit Officer, PSEB, Patiala.
12. All Jt.Secretaries/Dy.Secretaries/Under Secretaries, PSEB.
13. Dy. Secretary to Chairman/Sr.Private Secretaries to Members and Secretary/Board.
14. All Branch Officers and Heads of Sections, PSEB, Patiala.
15. Dy.Secretary/Meetings, PSEB, Patiala with ref.to his U.O.No.1020/M-4/99/SPL-1 dt.9-4-99.

[Signature]
Jt. Secretary/Finance

[Signature]
15/4/99

- 20. ਡਾਇਰੈਕਟਰ/ਕੋ-ਆਰਡੀਨੇਸ਼ਨ, ਪੰ:ਰਾ: ਬਿ:ਬੇ:, ਡੀ-1019, ਨਿਊ ਫਰੈਂਡਜ਼ ਕਲੋਨੀ ਨਵੀਂ ਜਿਲੀ।
- 21. ਡਾਇਰੈਕਟਰ/ਟੈਲਿਗ੍ਰਾਫੀ ਟੀ ਟੀ ਆਈ, ਪਟਿਆਲਾ।
- 22. ਡਾਇਰੈਕਟਰ/ਉਦਯੋਗਿਕ ਸੰਪਰਕ, ਪੰ:ਰਾ: ਬਿ:ਬੇ:, ਪਟਿਆਲਾ।
- 23. ਸਾਰੇ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ/ਉਪ ਨਿਰਦੇਸ਼ਕ (ਸਮੇਤ ਹਾਈਡਲ)
- 24. ਉਪ ਸਕੱਤਰ/ਟੂ ਚੇਅਰਮੈਨ/ਸੀਨੀਅਰ ਨਿੱਜੀ ਸਕੱਤਰ ਟੂ ਮੈਂਬਰਜ਼ ਅਤੇ ਸਕੱਤਰ।
- 25. ਸਾਰੇ ਸੰਸਕ੍ਰਿਤ ਸਕੱਤਰ/ਉਪ ਸਕੱਤਰ/ਐਸੀ ਨ ਸਕੱਤਰ, ਪੰ:ਰਾ: ਬਿ:ਬੇ:।
- 26. ਸਾਰੇ ਉਪ ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ/ਉਪ ਮੁੱਖ ਆਡੀਟਰ (ਜੇਨਰ)/ਉਪ ਵਿੱਤ ਸਨਾਹਕਾਰ।
- 27. ਸਾਰੇ ਸੀਨੀਅਰ ਲੇਖਾ ਅਫਸਰ/ਲੇਖਾ ਅਫਸਰ/ਪੀ-ਆਰਟ, ਖੇਤਰੀ ਅਤੇ ਥਰਮਲ।
- 28. ਸੀਨੀਅਰ ਲੇਖਾ ਅਫਸਰ/ਪੀ ਤੇ ਅਕਾਊਂਟਸ, ਪੰ:ਰਾ: ਬਿ:ਬੇ:, ਪਟਿਆਲਾ।
- 29. ਸੀਨੀਅਰ ਲੇਖਾ ਅਫਸਰ/ਈਏਡੀ, ਪੰ:ਰਾ: ਬਿ:ਬੇ:, ਪਟਿਆਲਾ।
- 30. ਸੁਪਰਡੈਂਟ/ਬਿਲਡਿੰਗ-1, 2, 3, ਪੰ:ਰਾ: ਬਿ:ਬੇ:, ਪਟਿਆਲਾ।
- 31. ਸਾਰੇ ਸ਼ਾਖਾ ਅਫਸਰ ਅਤੇ ਸੈਕਸ਼ਨ ਦੇ ਮੁੱਖੀ।


 4.5.99
 ਸੁਪਰਡੈਂਟ/ਵਿੱਤ-2
 11.5.99

ਪੰਜਾਬ ਸਰਕਾਰ, ਪ੍ਰਿੰਸਟਨ ਵਿਭਾਗ (ਪੀਪੀ ਡੀ ਸ਼ਾਖਾ) ਵੱਲੋਂ ਜਾਰੀ ਪੱਤਰ
 ਨੰ: 6/27/99-6 ਪੀਪੀ-3/4239 ਮਿਤੀ 16 ਅਪ੍ਰੈਲ, 99 ਦੀ ਨਕਲ।

ਵਿਸ਼ਾ: ਐਲ. ਟੀ. ਸੀ. ਦੀ ਸੁਵਿਧਾ ਨੂੰ ਇੱਕ ਸਾਲ ਦੇ ਸਮੇਂ ਲਈ ਆਰਜ਼ੀ ਤੌਰ
 ਤੇ ਸਥਗਿਤ ਕਰਨ ਸਬੰਧੀ।

ਮੈਂਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪ ਜੀ ਦਾ ਧਿਆਨ ਦਿਵਾਉਂਦੇ ਹੋਏ ਇਹ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਸਰਕਾਰੀ ਖਰਚੇ ਵਿੱਚ ਕਿਫਾਇਤ ਕਰਨ ਅਤੇ ਸੰਜਮਤਾ ਚਾਲਕ-ਸ਼ਕਤੀ ਕਰਨ ਹਿਤ ਸਰਕਾਰ ਨੇ ਐਲ. ਟੀ. ਸੀ. ਦੀ ਸੁਵਿਧਾ ਨੂੰ ਪਹਿਲੀ ਅਪ੍ਰੈਲ, 1999 ਤੋਂ 31 ਮਾਰਚ, 2000 ਤੱਕ ਇੱਕ ਸਾਲ ਦੇ ਸਮੇਂ ਲਈ ਆਰਜ਼ੀ ਤੌਰ ਤੇ ਸਥਗਿਤ ਕਰਨ ਦਾ ਫੈਸਲਾ ਕੀਤਾ ਹੈ।