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Punjab State Power Corporation Limited
Regd. Office: PSEB Head Office, The Mall Patiala
Corporate I.D.No.U40109PB2010SGC033813, website: www.pspcl.in
(Office of Principal/TTI, PSPCL Patiala)
Email: principal-hrd@pspcl.in

To

PSPCL, Website (pspcl.ac.in).

Memo No. 3128

Date: 22-05-2026

Subject: Purchase Of the "Course Material (Books)" Against Tender Enquiry No Q-678/TTI-1331/NPTI/RDSS (2026-27) Dtd 22.05.2026.

Dear Sir,

Please quote your prices for the supply of Course material Books against Tender Enquiry no. Q- 678/TTI- 1331/NPTI/RDSS (2026-27) Dtd 22.05.2026.

The Technical Specifications, Terms & Conditions and the Quantity required is as under:-

Sr. No	Subject wise Material/Books	Quantity	Rate/Unit	GST & Other Taxes	Amount (in Rs.)
1.	Course Material (Book) with A-4 size Paper of 75 GSM and title cover page of 300 GSM multi colored Art Sheet (Book of app. 260 Pages in Hindi) with centre/ side/staple binding. Sub: Operational Safety and Disaster Management.	166 No.			
2.	Course Material (Book) with A-4 size Paper of 75 GSM and title cover page of 300 GSM multi colored Art Sheet (Book of app. 140 Pages in English) with centre/ side/staple binding. Sub: Smart Metering & AT&C loss reduction.	310 No.			

'150086/2026

3.	Course Material (Book) with A-4 size Paper of 75 GSM and title cover page of 300 GSM multi colored Art Sheet (Book of app.. 130 Pages in English) with centre/ side/staple binding. Sub: Techno Commercial Improvements in DISCOMs	81 No.			
4.	Course Material (Book) with A-4 size Paper of 75 GSM and title cover page of 300 GSM multi colored Art Sheet (Book of app.96 Pages in English) with centre/ side/staple binding. Sub: Communication & soft skills	74 No.			
Total Amount (with GST & Other taxes as applicable)					

Note: L1 Bidder will be decided on the basis of gross price and not on the basis of individual item

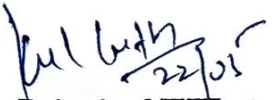
Terms & Conditions: -

- 1) **Prices:** The above prices are FIRM, FOR destination office of Principal/TTI, Shakti vihar, PSPCL, Patiala. & inclusive of all taxes, duties, levies, transport etc.
- 2) **Delivery:** The material shall be supplied in 2-3 lots as per requirement. All lots shall be prepared as required by purchaser on 10 days prior notice/Letter to supplier.
- 3) **Penalty for delay in delivery:** In case of late supply, a penalty @ 0.5% of the cost of undelivered supply material per week or part thereof-of delay, not exceeding maximum limit of 10% of the cost of undelivered material so delayed.
- 4) **Terms of Payment:** 100% payment shall be made for each lot after complete material received in good condition as per specification within 45 days of receipt of bills of the material so received.
- 5) **Inspection:** Physical verification & inspection of each lot of material shall be carried out at your premise by authorized representative(s) of the office of Principal/TTI, PSPCL before dispatch and/or during the course of manufacture. Therefore, you are required to give advance intimation for readiness of material.
- 6) **Negligence & Default:** In case of negligence on the part of supplier in supply of the order with due diligence & expedition to comply with any reasonable order given in writing by the purchaser in connection with the purchase order or any contravention in the provision of the

purchase order, the purchaser may give 21 days notice in writing to the supplier to make good the failure or neglect or contravention and if the supplier fails to comply with the notice within time consider to be reasonable by the purchaser, the purchaser may Black list or suspend business dealing with the supplier apart from forfeiture of the security etc.

- 7) **Jurisdiction:** All legal proceedings in connection with this purchase order /Contract shall be subject to the territorial jurisdiction of the local civil courts at Patiala only.
- 8) The Supply/procurement is to carried out as per PSPCL Purchase Regulation- 2017 (as amended up to date). A copy of this Purchase Regulation can be seen in this office during working hours or can also be seen on PSPCL website (www.pspcl.in)
- 9) **Acknowledgement:** Successful bidder will acknowledge the receipt of the purchase order and return one copy of this Purchase order duly accepted within 2 days positively. All terms & mentioned conditions in tender enquiry no Q-678/TTI-1331/NPTI/RDSS (2026-27) Dtd 22.05.2026 will be the part of this purchase order and applicable to this purchase order.
- 10) **Security:** Security @3% of total Tender amount will be deposited by successful bidder at the time of issue of Purchase Order and it will be refunded after successful completion of the purchase of all lots
- 11) Purchase order will be issued to the successful tenderer as per PSPCL's standard terms and conditions. (All terms & conditions will be applicable as per Purchase Regulation of PSPCL)
- 12) **Sample:** Soft copy of books shall be provided by this office. A sample of all books is also available in the office of Principal/TTI, Shakti Vihar, Patiala. You or your representative can see the samples on any working day between 9 AM to 5 PM.
- 13) **Last date:** Last date of submission of quotations is **05/06/2026 upto 11:00 AM** in the Office of Principal/TTI, TTI Complex PSPCL, Shakti Vihar, opposite Badundar cremation ground, Patiala. Quotations will be opened in The chamber of Principal/TTI, PSPCL, Shakti Vihar, Patiala. on **05/06/2026 at 03:00 PM.**

Please submit the quotation in a sealed cover super scribing tender enquiry no. of above purchase.


**Principal/TTI,
PSPCL, Patiala.**