

Punjab State Power Corporation Limited

Regd. Office: PSEB Head Office, The Mall Patiala-147001.

Corporate Identity Number: U40109PB2010SGC033813 Website: www.pspcl.in

To

DGM/IT,
PSPCL, Patiala.

Memo No. 292
Dated: 25/9/26

Sub: **To up-load NIT against Tender Enquiry No. 02/2026-27 Dated: 28-09-2026 for hiring the vehicle on sourcing basis**

Enclosed please find herewith pen drive in respect of subject cited Tender Enquiry for uploading the same on PSPCL website.

The pen drive be returned to this office after up-loading the information please.



Chief Health Services,
PSPCL, Patiala.

PUNJAB STATE POWER CORPORATION LIMITED
NOTICE INVITING TENDER
TENDER ENQUIRY NO. 2/ 2026 Dated 25.09.2026
Date of Opening- 09.10.2026

1. Introduction

Scaled Tenders are invited from the experienced **Taxi Operators / Firms / Transporters** for the hiring of one (01) outsource vehicle i.e. **Honda City/ Maruti Ciaz or equivalent**, having a yellow number plate along with a driver for a period of one year.

The vehicle will be hired for the official use of the Chief Health Services, PSPCL stationed at Patiala on the following basis:

- Fixed monthly rate for up to 1000 KM
- Variable rate for usage beyond 1000 KM

The Schedule of rates, vehicles specifications and tender documents containing terms and conditions are enclosed herewith. Bidders are required to quote rates in the prescribed proforma and submit their **profile** in the enclosed **Annexures**.

2. Tender Details:

Sr. No	Particulars	Details
1	Name of work	: Hiring of one (01) outsourced vehicle i.e. Honda City / Maruti Ciaz or equivalent, having a yellow number plate along with a driver for a period of one year for the official use of the Chief Health Services, PSPCL, Patiala
2	Tender Enquiry No.	: 2/ 2026
3	Estimated Cost	: As per PSPCL Transport Policy
4	Period of Contract	: One (01) year and extendable as per Transport Policy
5	Tender Document Cost / Fee:	: Rs. 1000 + GST @18% total cost Rs. 1180/- (non-refundable) to be deposited in the form of Cash / Demand Draft / Pay Order in favor of "Punjab State Power Corporation Limited" payable at Patiala. Tender without document fee will not be considered.
6	EMD	: lump sum amount of ₹10,000/- (excluding GST)
7	Last date for purchase of tender specifications	: 03:00 PM on 08-10-2026
8	Last date & time for submission of tender	: 11:00 AM on 09-10-2026
9	Date & Time and Place of opening of tender	: 11:30 AM on 09-10-2026 Allopathic Dispensary, 66KV Grid Colony Patiala 96461-10191
10	Mode of Submission	: By Registered Post / Courier / By Hand (as applicable)

If the date of opening of tender happens to be a holiday, then the tender will be opened on next working day at the same time and place as mentioned above.

Tender Submission Instructions

The tender shall be submitted in **two parts**, each enclosed in separate sealed envelopes and all two envelopes shall be placed in a larger sealed cover addressed to **Chief Health Services, Allopathic Dispensary, 66KV Grid Colony, PSPCL, Patiala.**

(A) Envelope-I (PART-I : Earnest Money Deposit)

1. This part shall contain the Earnest Money Deposit in the form of a lump sum amount of ₹10,000/- (excluding GST), representing 2% of the estimated contract value (rounded for convenience) and fulfilling the minimum EMD requirement.
2. The EMD must be submitted in the form prescribed in the tender documents, such as a Demand Draft / Pay Order, Bank Guarantee or online transfer, in favour of "**Punjab State Power Corporation Limited**" payable at **Patiala**.
3. Bidders must write their name and full address on the back of the Demand Draft / Pay Order.
4. No interest shall be payable on the EMD.
5. Once the contract is finalized, the EMD shall either be refunded to unsuccessful bidders or adjusted as a security deposit for the successful bidders.
6. If the EMD is not found in order, **Part-II of the tender shall not be opened or considered.**

(B) Envelope-II (PART-II : Commercial, Technical Conditions and Price Bid)

This envelope shall contain the following:

1. Acceptance of Term & Conditions – **Annexure-'A'**
2. Commercial, Technical Conditions and Price Bid – **Annexure-'B'**

Tender Documents

Sr. No	Particulars	Annexure	Page No
1)	Term & Conditions	'A'	3 to 6
2)	Commercial, Technical Conditions & Price Bid	'B'	7 to 8
3)	Contract Agreement	'C'	9
4)	Good and Service Tax	'D'	10
5)	Affidavit (Self-declaration of not being blacklisted by any Govt./PSU/Semi-Govt.)	'E'	11

Note:

- PSPCL reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- Conditional or incomplete tenders are liable to be rejected.


Chief Health Services PSPCL,
Patiala-147001 (Pb.)
Mob No 96461 10191