[DOCUMENT TITLE]

02/ADDL.S.E./DS/DIV/MAHILPUR/2026-27

OFFICE: ADDL.S.E. P.S.P.C.L.,
DS DIVISION MAHILPUR

PSPCL Punjab State Power Corporation Limited

CIN No. U40109PB2010SGC033813

Office: ADDL. S.E., DS DIVISION, P.S.P.C.L., MAHILPUR.

Tenders are invited from Contractors or Firms for the following work: -

1	**Address details of issuing authority**	**Addl. S.E.,DS Division, Mahilpur.**
2	**Name of Work**	**For Hiring of Outsourced vehicle Mohindra Genius/Bolero(Double Door)/ Tata-207/408 or Equivalent in price for Sub division Bassi Kallan under division Mahilpur.**
3	**Tender Enquiry No.**	**02/Addl.S.E./DS/Div/Mahilpur/2026-27**
4	**Estimated Tender Cost**	**Rs. 5,92,200/-**
5	**EMD**	**Rs 11,844/- (2% of Estimated Tender Cost)**
6	**Tender Documents Fees**	**Rs. 1180/- (1000 + 180 GST) (Non-Refundable)**
7	**Starting date of sale of tender specification**	03/11/2026
8	**Last date of sale of tender specification**	18/11/2026 11:00 Hrs.
9	**Last date & time of submitting of tender's Document/specification**	20/11/2026 11:00 Hrs.
10	**Date & time of Opening of Tender**	20/11/2026 15:00 Hrs.
11	**Validity of Bid**	120 Days

Note:-

1. Detailed NIT may be Collected from the PSPCL office i.e.Division Office Mahilpur..
2. In case Tender Process is not completed due to any reason, no Corrigendum will be Published in Newspaper. Detail regarding Corrigendum may be available in the PSPCL office and Online on PSPCL Website https://pspcl.in/

Addl.S.E.P.S.P.C.L.,
Division Mahilpur.

PSPCL Punjab State Power Corporation Limited

CIN No. U40109PB2010SGC033813

ਦਫਤਰ: ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ ਵੰਡ ਮੰਡਲ ਮਾਹਿਲਪੁਰ।

ਨੋਟਿਸ ਇਨਵਾਈਟਿੰਗ ਟੈਂਡਰ

ਹੇਠ ਲਿਖੇ ਕੰਮਾ ਲਈ ਠੇਕੇਦਾਰਾਂ ਅਤੇ ਫਰਮਾਂ ਤੋਂ ਟੈਂਡਰ ਮੰਗੇ ਜਾਂਦੇ ਹਨ :-

1	ਦਫਤਰ	**ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ(ਸੰਚਾਲਣ),ਮੰਡਲ, ਮਾਹਿਲਪੁਰ।**
2	ਇੰਨਕੁਆਰੀ ਨੰ:	**02/Addl.S.E./DS/Div/Mahilpur/2026-27**
3	ਕੰਮ ਦਾ ਨਾਮ	ਉਪ ਮੰਡਲ **ਬਸੀ ਕਲਾਂ** ਅਧੀਨ ਵੰਡ ਮੰਡਲ ਮਾਹਿਲਪੁਰ ਲਈ **Mohindra Genius/Bolero(Double Door)/ Tata-207/408** ਜਾਂ ਇਸ ਦੇ ਬਰਾਬਰ ਦੀ ਕੀਮਤ ਵਿੱਚ ਗੱਡੀ ਕਿਰਾਏ' ਤੇ ਲੈਣ ਸਬੰਧੀ
4	ਅਨੁਮਾਨਤ ਰਕਮ	**5,92,200/-** ਰੁਪਏ
5	ਈ.ਐਮ.ਡੀ	**ਰੁਪਏ11,844/- (ਕੁੱਲ ਲਾਗਤ ਦਾ 2%)**
6	ਟੈਂਡਰ ਡਾਕਊਮੈਂਟ ਫੀਸ	1000/- ਰੁਪਏ +GST(ਨਾ ਵਾਪਸੀ ਯੋਗ) = 1,000 + 180(1000*18%) **= 1,180/-ਰੁਪਏ**
7	ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਸ਼ੁਰੂ ਕਰਨ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ	03/11/2026
8	ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ	18/11/2026 11:00 ਵੱਜੇ
9	ਟੈਂਡਰ ਡਾਕੁਮੈਂਟ ਜਮ੍ਹਾਂ ਕਰਨ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ	20/11/2026 11:00 ਵੱਜੇ
10	ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ	20/11/2026 15:00 ਵੱਜੇ
11	ਬਿੱਡ ਦੀ ਵੈਲੀਡਿਟੀ ਦਾ ਸਮਾਂ	120 Days

ਨੋਟ:-

1. ਟੈਡਰ ਸਬੰਧੀ ਡਿਟੇਲਡ ਵੇਰਵੇ ਪਾਵਰਕਾਮ ਦੇ ਸੰਚਾਲਣ ਮੰਡਲ, ਮਾਹਿਲਪੁਰ ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤੇ ਜਾਣ।
2. ਜੇਕਰ ਕਿਸੇ ਕਾਰਨ ਟੈਂਡਰ ਪ੍ਰੀਕ੍ਰਿਆ ਪੂਰੀ ਨਹੀਂ ਹੁੰਦੀ ਤਾਂ ਉਸ ਕੇਸ ਵਿੱਚ ਅਖਬਾਰਾਂ ਵਿੱਚ ਸੋਧ ਪ੍ਰਕਾਸ਼ਿਤ ਨਹੀਂ ਕਰਵਾਈ ਜਾਵੇਗੀ। ਸੋਧ ਸਬੰਧੀ ਵੇਰਵੇ ਪਾਵਰਕਾਮ ਦੇ ਦਫਤਰ ਸੰਚਾਲਣ ਮੰਡਲ, ਮਾਹਿਲਪੁਰ ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤਾ ਜਾਵੇ ਜਾ ਫਿਰ ਨਿਗਮ ਦੀ ਵੈਬਸਾਈਟ https://pspcl.in/ ਵਿੱਚੋਂ ਡਾਊਨਲੋਡ ਕੀਤੇ ਜਾ ਸਕਦੀ ਹੈ।

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ.ਸੰਚਾ.,
ਮੰਡਲ ਮਾਹਿਲਪੁਰ।

Terms & Conditions

1) Cost of Tender Specification:

A set of tender documents containing technical specifications, general instructions and terms and conditions can be obtained from this office on payment of **Rs. 1,180/- (1,000 + 180 GST)(Non-Refundable)** by cash or demand draft in favor of PSPCL. Tenders of the contractors/forms which do not purchase the tender documents in advance shall not be accepted/opened.

2) Performance Security:

The Contractor shall furnish a Performance security equal to 5% value of the contract price. Security will also be deducted from the Running bills as well as final bills also submitted by the Contractor. The Security furnished shall be valid initially till the expiry of defects liability period of 12 months and shall be extended appropriately as defects liability period is extended. No interest shall be paid for the security amount. On the faithful execution of the contract in all respect including warranty/defects liability period, the security shall be refunded. In the event of default on the part of the contractor in the faithful execution of the contract, the security shall be forfeited.

3) Earnest Money:

Tender exceeding the value of Rs.50,000/-shall be accompanied by Earnest Money @2% of the tendered value subject to a minimum of Rs.5,000/-& maximum of Rs.1,00,000/- .Except those who are exempted from furnishing of Earnest Money.

The earnest money **Rs. 11,844/-**should be deposited in the shape deposit cash at**Sub Division Bassi Kallan under Division Mahilpur** Demand Draft in favour of **PSPCL.**

4) Validity:

The offer be kept valid for at-least **120** days from the date of opening of tender.

5) Payment: -

(i) Payment shall be made on monthly basis on the presentation of the bill in concerned officer in the succeeding month by this office through ***cheque.***

(ii) The kilometer run, from the point of departure of vehicle for personal use shall not be considered for billing

(iii) Income Tax (all other applicable statutory payment) shall be deducted from the bill and GST shall be paid Extra as per GST rule & regulations.

(iv) Contractor has valid PAN no. and GST no.

6) Rates:

a. Rates must be quoted in figures as well as in words. Tenders containing corrections/overwriting without attestation by the tenderers will be rejected.
b. Quote Rates without GST. Which will be payable extra as per applicable.
c. Conditional tenders, telegraphic/e-mail/tele fax tenders tenders not on prescribed form and tenders without earnest money shall not be accepted.
d. The officer reserves the right to increase/decrease the quantity of vehicles to be hired at the time of placing order.
e. The purchaser reserves the right to cancel all the tenders without assigning any reason.
f. If date of opening of quotations happens to be a holiday, the same will be opened on next working day at the same time.
g. The quotations should be submitted on letter head duly neatly typed.
h. Tenders received after the due date and time shall not be entertained.

7) Negotiations

Negotiations, if required, shall not be held except with the lowest Tenderer.

8) Purchase of Tender:

The renderers'/firms shall bring all the original documents at the time of submission of application for purchasing of tender documents and also attach attested copies of the same with application as under:

(i) The firm/contractor will supply documentary proof showing their financial soundness experience and standing in the market.
(ii) Registration certificate of the vehicle*(in case of Old Vehicle)* or get Quotation from authorized Dealership *(in case of New Vehicle)*
(iii) Insurance cover duly renewed for the year 2026-27*(in case of Old Vehicle)*

9) Other General Terms and Conditions:

1. The Monthly rate for **Mohindra Genius/Bolero(Double Door)/ Tata-207/408 or Equivalent in Maximum price limit is 42,000/- including 2000 KMs and over 500 KM the variable rates Rs 10.00 per KM will be allowed.**
2. The Monthly rate are Proposed rate on base price of Diesel rate @ 90.25 as on 01.04.2022.
3. **Variation of 08 paisa for every Rs. 1/-variation** in diesel cost, taking the base rate of diesel mention above shall be applicable on actual kilometers run, effective from the 1st, day of the subsequent month.
4. The fixed rates for monthly bases Vehicle may be appreciable by 7.5% per year.
5. The Work Order for out-sourcing of vehicles, for the vehicles **not more than 4 years old,** shall be initially for a period of one year and the same shall be extendable on year-to-year basis for a further period of two years, subject to the performance of the Vehicle/Service Provider. Hence the maximum period for which a vehicle can be **hired is 4 years.**

6. Only Commercial Vehicle with yellow number plate, entry in Registration Certificate should be hired. If the contractor does not supply yellow number plate vehicle, then his security will be forfeited and he will black listed.
7. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K.
8. The vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSPCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
9. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
10. Service Provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
11. The service Provider shall obtain the passing/fitness certificate and update Registration of vehicle from the concerned authority at his own cost.
12. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service Provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
13. Cost of vehicle's registration, insurance, service/repair, road tax, salary/ emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilo meters, if any, shall be paid by PSPCL.
14. Any Halt charges, penally Including challan, damages, courtcase, Police case, etc. shall be the sole responsibility of the service provider and PSPCL shall not be party in such cases.
15. Vehicles shall possess Valid Permit. No lability for the Inter-State permit charges would be borne by PSPCL.
16. Toll Tax/Parking charges, etc. wherever paid, shall-be-reimbursed as per actual, subject to the production of Its receipts.
17. Total liability including third party, If any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider. PSPCL, directly or indirectly, shall not be responsible.
18. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend to minor repairs while travelling.
19. Service Provider shall also ensure that the Drivers possess valid driver's license.
20. Validity of Driver's license and fitness of driver should be ensured from time to time.
21. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
22. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
23. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public

holidays. In case of non- availability of vehicle due to breakdown/ servicing on any working day, alternate vehicle shall be provided.

24. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a **penalty of Rs 1000/- per** default shall be leviable.
25. Service provider shall ensure mobile facility to the driver at its own cost.
26. Log book should be maintained by the service provider.
27. All the entries of each journey like Date, Place ('from' as well as 'to'), Time of departure & arrival, Initial/final Kilometers readings alone with KMs run, Purpose(along with additional Details required in case of transportation of store material), Signatures of Official/Officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.
28. Payment shall be made by cheque on monthly basis on the basis of Log Book, duly certified by the concerned officer. No advance payment on any account shall be made.
29. GST shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time.
30. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving **15 days' notice.**
31. In case of lockdown or any other such type of situation, the rate of extra Kilometers will be charged(recovered) for less kilometers run from the monthly Minimum Kilometers.
32. Outstation Night halting charges from 10.00 pm to 06.00 am shall be RS. 300/-
33. In the future If the Indian Govt. Imposes ban on Diesel Vehicles, in such situation, if theContractor provides the equivalent Petrol vehicles at the same Diesel rate and same Terms &Conditions as mentioned In the Policy, then it shall be acceptable.
34. All other Conditions of New Transport Policy and time to time issue circulars related to outsourced vehicle will be applicable on this work also.

Addl.S.E.,DS Division,
P.S.P.C.L.,Mahilpur.